

JULY 2022

MONTELENA HOMEOWNERS, INC.



Professionally Managed by Keystone Pacific Property Management, LLC– 3155-D Sedona Court, Suite 150, Ontario, CA 91764

ANNUAL MEETING & ELECTION

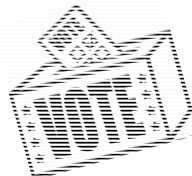
The Annual Election will be held on July 28, 2022.

There are five positions up for re-election.

Homeowners should have received their ballots by mid June. Please complete the ballot and mail to

Keystone Pacific to ensure it is counted in the election! P.M.

Please remember to insert the white ballot envelope into the special brown envelope, and don't forget to sign your name in the upper left hand corner, or it will not be counted.



FIREWORKS IN THE COMMUNITY

Although the City of San Bernardino allows the use of "Safe and Sane" fireworks, the Montelena Community does not under any circumstances allow any fireworks. Please note that Priority One security company will be onsite during the evening and will report any firework activity to both the Association's Management company and local law enforcement. If you are caught lighting fireworks you will be called to a hearing and fined.

COURTESY TO NEIGHBORS

With Summer here and the prevalence of small outdoor gatherings, please remain courteous to your neighbors! Please be aware of your noise volume with hosting small gatherings or listening to music to make sure you are not causing a nuisance within the community.

STORED VEHICLES

Management has been made aware of several vehicles that are assumed to be stored on the streets of the community. Please remember that vehicles that are parked in the community longer than 96 hours will be considered stored and may be towed at the owner's expense.

POOL RULES REMINDER

Summer is here! Homeowners should take the time to review the pool rules.

- ◆ Pool Facility Hours:
- ◆ 6:00 AM to 10:00 PM Sunday—Thursday
- ◆ 6:00 AM to 11:00 PM Friday—Saturday
- ◆ Owners are allowed 3 guests in the pool area at any given time.
- ◆ Use the pool at your own risk, children under the age of 13 must be accompanied by an adult resident at all times.
- ◆ No running or horse play on the pool deck or in the pool.
- ◆ No glass bottles or other glass container/objects inside the fenced area.
- ◆ No smoking or alcohol in the pool area.

BOARD OF DIRECTORS:

President: Fernando Gonzalez, Jr.

Vice-President: Open Seat

Treasurer: Laura Ruiz

Secretary: Open Seat

Member-at-Large: Open Seat

NEXT BOARD MEETING:

JULY 28, 2022

6:00 PM Via Zoom

2664 W. Via San Miguel

San Bernardino, CA 92410

The final agenda will be posted at the Clubhouse four days prior to the meeting. You may also obtain a copy of the agenda by contacting management at (909) 297-2556.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Trina Barich

Phone: (909) 297-2556

Emergency After Hours: (909)297-2550

talexander@keystonepacific.com

COMMON AREA ISSUES:

Clara Pelayo

Phone: (909) 297-2570

cpelayo@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: (949) 833.2600

customer-care@keystonepacific.com

ARCHITECTURAL DESK:

Phone: (949) 838.3239

architectural@keystonepacific.com

INSURANCE BROKER:

LaBarre/Oksnee : (909)588-0711

CLUBHOUSE RESERVATIONS:

Please contact Clara Pelayo for the Reservation Form

POOL & PEDESTRIAN GATE KEYS:

Pool and Pedestrian Gate Keys can be purchased through Management for \$10.00. Please mail a check made out to Montelena HOA to Keystone Pacific Property Management. Please contact Fawne Adams at (909) 297-2558 for more information.

GATE REMOTES:

Can be purchased by contacting Management.

JULY 2022 REMINDERS

- For after-hours association maintenance issues, please call (949) 833.2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.
- Street Sweeping Day - First Friday of the month, July 1st
- San Bernardino Animal Control—Report all animal and pest problems to (909)384-1304.
- San Bernardino Police Department—Report all non-emergencies to the San Bernardino Police Department by calling (909) 384-5742.
- Trash Pick-Up Day - Wednesday
Please remove trash cans from the common areas after this day.

HOMEOWNER ASSESSMENT

Please remember the payment address for assessments is :

PO BOX 513380
Los Angeles, CA 90051-3380

To avoid any delays in processing your assessment payments, please update your records.

If you have any questions or concerns please call (949) 833-2600.



PARKING RULES

Please be reminded of the Parking Rules for Montelena Homeowners, Inc. Please note that all parking spots are for guest parking only and not for homeowners to utilize full-time. Garages must be utilized for parking of all homeowner's vehicles at all time. **There is absolutely no storing of vehicles on the street or in**

driveways. If you are in need of additional copies of any governing documents please do not hesitate to contact Management at (909) 297-2556 or email at talexander@keystonepacific.com.

GRAFFITI REMOVAL

The City of San Bernardino's Public Services Department administers the City's Graffiti Removal program. City crews are on the streets, 7 days a week, utilizing environmentally safe methods such as power washing, gel removers, and paint to remove graffiti from public and private property. Utilizing a computer work order tracking system, and portable electronic devices, graffiti crews are able to respond to newly reported graffiti within 24 hours. When reports of graffiti are received, the location of the graffiti is entered into an automated system which crews can access remotely from the field. This technology allows for an immediate response to new reports.

Residents who are victims of graffiti must consent to allow the City's crews to access their private property. Access forms are available on the City's website at www.sbcity.org or by calling the **Graffiti Hotline at (909) 384-5250.**

To report graffiti in progress, please call the **Police Department at (909) 383-5311.**



STREET SWEEPING IS THE 1ST FRIDAY OF THE MONTH



Please do not park on the street between the hours of 10am-1pm. Any vehicles preventing street sweeping is subject to fine and/or tow.

IMPORTANT NOTICE

Homeowners should contact Management if they notice the red light flashing on the sump pump outside the gate at Rialto and West Via San Carlos.